

REPORT OF THE DIRECTOR OF CORPORATE SERVICES

PRELIMINARY EXECUTIVE BOARD 2nd July 2018

COUNCIL'S BUDGET MONITORING REPORT 2017/18

Director and Designation	Author & Designation	Telephone No	Directorate
C Moore, Director of Corporate Services	C Moore, Director of Corporate Services	01267 224120	Corporate Services

Table 1

Actual for year to 31st March 2018

Department	Working Budget				Actual				EOY Variance for Year £'000	Feb 18 Forecasted Variance for Year £'000
	Controllable Expenditure	Controllable Income	Net Non Controllable	Total Net	Controllable Expenditure	Controllable Income	Net Non Controllable	Total Net		
	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000		
Chief Executive	24,208	-7,815	-3,540	12,853	25,423	-9,180	-3,540	12,703	-151	-222
Communities	134,503	-53,133	15,494	96,864	135,480	-54,163	15,494	96,811	-53	124
Corporate Services	79,482	-51,162	-4,446	23,873	81,535	-53,532	-4,446	23,556	-317	-389
Education & Children	159,766	-21,554	30,289	168,501	184,233	-45,857	30,289	168,664	164	262
Environment	113,685	-75,344	22,034	60,375	114,498	-76,107	22,034	60,425	50	447
Departmental Expenditure	511,643	-209,008	59,831	362,465	541,168	-238,839	59,831	362,160	-306	220
Capital Charges/Interest/Corporate				-20,605				-22,793	-2,188	-1,500
Pension Reserve Adjustment				-16,962				-16,962	0	0
Accumulated Leave				15				15	0	0
Levies and Contributions:										
Brecon Beacons National Park				138				138	0	0
Mid & West Wales Fire & Rescue Authority				9,349				9,349	0	0
Net Expenditure				334,401				331,907	-2,494	-1,280
Contribution to/from Balances				-200				480	680	0
Transfer to/from Earmarked Reserves				0				1,604	1,604	0
Transfers to/from Departmental Reserves										
- Chief Executive				0				75	75	111
- Communities				0				26	26	0
- Corporate Services				0				158	158	195
- Environment				0				-50	-50	-447
Net Budget				334,201				334,201	-0	-1,421

**Chief Executive Department
Budget Monitoring - Actual**

Division	Working Budget				Actual				EOY Variance for Year £'000	Feb 18 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000		
Chief Executive	-264	0	-313	-577	276	0	-313	-37	540	540
People Management	3,716	-1,072	-1,997	647	4,196	-1,737	-1,997	461	-186	-255
ICT	4,479	-826	-3,626	28	4,597	-1,150	-3,626	-178	-206	0
Admin and Law	3,935	-550	1,249	4,634	3,705	-537	1,249	4,417	-217	-205
Regen, Policy & Property										
Policy	5,417	-1,302	-1,199	2,916	5,374	-1,258	-1,199	2,917	1	-107
Statutory Services	1,107	-2	187	1,292	1,426	-409	187	1,204	-88	-154
Property	1,192	-1,269	969	892	1,494	-1,578	969	885	-7	-38
Major Projects	101	-76	5	30	301	-265	5	40	11	0
Regeneration	4,525	-2,719	1,185	2,991	4,054	-2,247	1,185	2,993	1	-4
GRAND TOTAL	24,208	-7,815	-3,540	12,853	25,423	-9,180	-3,540	12,703	-151	-222

Chief Executive Department - Budget Monitoring Actual Main Variances

Division	Working Budget		Actual		EOY Variance for Year £'000	Notes	Feb 18 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Expenditure £'000	Income £'000			
Chief Executive							
Chief Executive-Chief Officer	316	0	276	0	-40	Part year vacant post and reduction in supplies and services	-40
Corporate Savings Target	-580	0	0	0	580	Efficiency proposals not yet delivered (Standby £295k and Health & Safety £285k)	580
People Management							
Business & Projects Support	254	-15	223	-15	-30	Reduction in spends on supplies and services	-3
People Services – HR	963	-208	958	-217	-14	Part year vacant posts	-38
Employee Well-being	816	-352	859	-478	-84	Part year vacant posts	-103
Organisational Development	505	-13	550	-73	-15	Vacant posts	-51
DBS Checks	116	0	87	-10	-39	Less demand for service in year	-45
ICT							
Information Technology	3,426	-455	3,728	-818	-61	Part Year vacant posts	-0
Central Telephone Network	1,053	-370	869	-332	-145	Reduction in expenditure on IT equipment and service contracts following rationalisation process	0
Admin and Law							
Democratic	1,717	0	1,640	-0	-77	Low take-up of the superannuation scheme by Members	-51
Land Charges Administration	81	-282	49	-262	-13	Part year vacant post	-17
Corporate Serv-Democratic	487	0	398	-7	-97	Part year vacant posts	-88
Corporate Serv-Land Charges	65	0	54	0	-11	Part year vacant post	-11
Central Mailing	41	0	28	0	-13	Reduction in franking machine leasing costs following TIC project	7
Regeneration, Policy & Property							
Policy							
Registrars	379	-251	446	-304	15	Sickness cover	17
Welsh Language	172	0	133	0	-40	Less external projects in year while focusing on internal implementation of Welsh standards.	-25
Marketing and Media	689	-352	646	-195	114	Unfunded posts. Relignment in progress involving amalgamating business units. To	128
Performance Management	568	-50	506	-31	-44	Vacant Post	-41
Chief Executive-Policy	527	-63	515	-32	18	Unachievable income target	4

**Chief Executive Department - Budget Monitoring Actual
Main Variances**

Division	Working Budget		Actual		EOY Variance for Year £'000	Notes	Feb 18 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Expenditure £'000	Income £'000			
The Guildhall Carmarthen	0	0	53	-12	41	CCC has purchased the building, but no budget has been allocated to cover any costs. Premises maintenance costs incurred have therefore resulted in this overspend	41
Customer Services Centres	1,093	-294	1,024	-297	-72	Vacant posts	-98
Safeguarding & Counter-Terrorism	0	0	14	0	14	Unfunded post. Officer now left the authority	14
Marketing Tourism Development	339	-15	323	-18	-20	Underspend mainly due to staff vacancies	1
Statutory Services							
Elections-County Council	302	0	320	-54	-36	Expenditure on running local elections less than anticipated.	-58
Registration Of Electors	156	-2	155	-39	-38	Grant from Electoral Commission to offset Individual Electoral Registration Costs	-8
Property							
Industrial Premises - JV's	41	-128	312	-385	14	Drainage and access costs associated with Cross Hands East	46
Commercial Property - Chief Executives	49	-404	102	-478	-21	Additional occupancy in year	-65
Major Projects							
Wellness	101	-76	112	-76	11	Specialist legal costs incurred - not anticipated in the working budget	0
Regeneration - Core Budgets							
The Beacon	148	-130	174	-129	27	Mainly due to insufficient budget for rates, cleaning and grounds maintenance costs	20
Llanelli Community	41	0	30	0	-12		1
Amman Gwendraeth Community	99	0	49	0	-50		-47
3 T's Community Dev Core Budget	374	0	384	0	10		16
Physical Regeneration	458	0	374	0	-84	Net underspend of £29k between these cost centres mainly due to staffing vacancies - part year effect of Divisional Staffing Realignment, which has been implemented in 17/18. New cost centres have been created and there has been movement of staff between cost centres, resulting in these individual under / overspends during 17/18.	-56
Econ Dev-Rural Carmarthen, Ammanford, Town Centres	0	0	52	0	52		52
Econ Dev-Llanelli, C Hands, Coastal, Business, Inf & Ent	0	0	116	0	116		93

Chief Executive Department - Budget Monitoring Actual Main Variances

Division	Working Budget		Actual		EOY	Notes	Feb 18
	Expenditure	Income	Expenditure	Income	Variance for Year		Forecasted Variance for Year
	£'000	£'000	£'000	£'000	£'000		£'000
Community Development and External Funding	0	0	17	0	17		48
Business Services	314	0	235	0	-78		-114
Other Variances					-45		-331
Grand Total					-151		-222

Department for Communities
Budget Monitoring - Actual

Division	Working Budget				Actual				EOY Variance for Year £'000	Feb 18 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000		
Adult Services										
Older People	56,021	-21,986	4,453	38,487	55,511	-21,844	4,453	38,120	-368	-476
Physical Disabilities	6,892	-1,620	244	5,516	6,445	-1,623	244	5,066	-450	-56
Learning Disabilities	33,739	-9,451	1,929	26,217	34,704	-9,736	1,929	26,898	681	549
Mental Health	9,634	-3,366	274	6,541	9,481	-3,328	274	6,427	-114	-78
Support	1,858	-1,230	1,329	1,957	1,979	-1,313	1,329	1,995	39	10
Homes & Safer Communities										
Public Protection	2,970	-712	863	3,122	2,892	-722	863	3,033	-89	-34
Council Fund Housing	9,070	-8,162	648	1,556	9,856	-8,855	648	1,648	93	34
Leisure & Recreation										
Leisure & Recreation	14,318	-6,604	5,755	13,469	14,611	-6,742	5,755	13,624	156	174
GRAND TOTAL	134,503	-53,133	15,494	96,864	135,480	-54,163	15,494	96,811	-53	124

**Department for Communities - Budget Monitoring Actual
Main Variances**

Division	Working Budget		Actual		EOY	Notes	Feb 18
	Expenditure	Income	Expenditure	Income	Variance for Year		Forecasted Variance for Year
	£'000	£'000	£'000	£'000	£'000		£'000
Adult Services							
Older People							
Older People - Commissioning	3,444	-451	3,278	-422	-137	Staff vacancies - natural slippage due to timing of recruiting social workers: equivalent to 3 Full Time Equivalents	-104
Older People - LA Homes	7,620	-3,746	7,625	-3,585	165	ICF funding for convalescence beds was included as an efficiency for 2017-2018 but the bid was not supported, resulting in an unmet efficiency target. This is partly offset by additional residents income for 2017-2018 which will be available in 2018-2019. Intermediate Care, which includes convalescence beds, will be reviewed at the Service Integration and Pooled Funds Programme Board during 2018-2019. Other overspends include staffing & travel due to agency costs £54k.	-84
Older People - Private/ Vol Homes	21,623	-11,419	21,646	-11,684	-242	Work continuing to promote independent living and reduce cost of care packages accordingly. Performance data shows trend for demand remains at similar levels as previous financial years despite demographic pressures as preventative work begins having a positive effect. The efficiency target will be met slower than anticipated whilst being offset by additional residential income and Welsh Government Grant	-48
Older People - Extra Care	733	0	815	0	81	Lower than anticipated saving from contract renegotiations	24
Older People - LA Home Care	6,184	-689	5,732	-694	-457	Significant departmental work to monitor and manage demand by continuing to promote independent living through Integrated Care Fund initiatives such as Releasing Time to Care resulting in lower demand eg for double handed care packages. Welsh Government Workforce Grant has offset some additional costs caused by National Living wage increase.	-321
Older People - Direct Payments	911	-281	1,148	-281	238	Direct Payments increasing across client groups linked to promoting independence and reduce spend in other areas.	246
Older People - Private Home Care	10,134	-2,766	10,068	-2,766	-66	Significant departmental work to monitor and manage demand by continuing to promote independent living through Integrated Care Fund initiatives such as Releasing Time to Care resulting in lower demand eg for double handed care packages. Welsh Government Workforce Grant has offset some additional costs due to winter pressures	-319
Older People - Careline	1,418	-1,502	1,493	-1,440	138	Reduction in income due to loss of contract with another local authority, partially offset by ICF grant funding for work supporting the DEWIS project	43

**Department for Communities - Budget Monitoring Actual
Main Variances**

Division	Working Budget		Actual		EOY	Notes	Feb 18
	Expenditure	Income	Expenditure	Income	Variance for Year		Forecasted Variance for Year
	£'000	£'000	£'000	£'000	£'000		£'000
Older People - Enablement	2,362	-586	1,933	-415	-257	Staff vacancies - recruitment issues being addressed, offset by reduction in funding from Hywel Dda UHB who contribute to funding the service	-218
Older People - Day Services	1,054	-65	1,263	-62	212	Outstanding unmet efficiency relating to in house Day services provision from 2016-2017 £202k. Additional demand for private day services as part of promoting independent living. Significant review underway with TIC team (Transform, Innovate, Change) to address.	290
Physical Disabilities							
Phys Dis - Private/Vol Homes	767	-338	597	-338	-170	Work continuing to promote independent living and reduce cost of care packages accordingly. Performance data shows trend for demand remains at similar levels as previous financial years despite demographic pressures as preventative work begins having a positive effect.	-36
Phys Dis - Group Homes/Supported Living	1,373	-155	1,243	-155	-130	Work continuing to promote independent living and reduce cost of care packages accordingly. Performance data shows trend for demand remains at similar levels as previous financial years despite demographic pressures as preventative work begins having a positive effect.	-14
Phys Dis - Community Support	96	0	181	0	85	Work continuing to promote independent living and reduce cost of care packages accordingly ha a knock on effect on non-residential packages of care.	25
Phys Dis - Private Home Care	446	-92	287	-92	-159	Significant departmental work to monitor and manage demand by continuing to promote independent living through Integrated Care Fund initiatives such as Releasing Time to Care resulting in lower demand eg for double handed care packages. Welsh Government Workforce Grant has offset some additional costs caused by National Living wage increase.	40
Phys Dis - Aids & Equipment	1,038	-419	1,093	-420	54	Significant departmental work to monitor and manage demand by continuing to promote independent living which has a knock on effect on preventative budgets like Aids and Adapt ations. This is supported by funding from the Intergrated Care Fund	16
Phys Dis - Direct Payments	2,384	-536	2,289	-536	-95	Audit processes recovering direct payment overprovision in previous financial periods	-58
Learning Disabilities							
Learn Dis - Employment & Training	2,527	-855	2,403	-635	97	Reduction in Department for Work and Pensions grant for Work choice programme due to changes in terms and conditions of funding.	72

**Department for Communities - Budget Monitoring Actual
Main Variances**

Division	Working Budget		Actual		EOY	Notes	Feb 18
	Expenditure	Income	Expenditure	Income	Variance for Year		Forecasted Variance for Year
	£'000	£'000	£'000	£'000	£'000		£'000
Learn Dis - Private/Vol Homes	10,515	-2,761	10,524	-2,695	75	Work continuing to promote independent living and reduce cost of care packages accordingly. Performance data shows trend for demand remains at similar levels as previous financial years despite demographic pressures. The efficiency target will be met slower than anticipated whilst being largely offset by additional residential income and Welsh Government Grant	108
Learn Dis - Group Homes/Supported Living	7,802	-2,253	8,212	-2,271	391	Work continuing to promote independent living and reduce cost of care packages accordingly. Performance data shows trend for demand increasing due to promoting independent living and demographic pressures. The efficiency target will be met slower than anticipated whilst being largely offset by Welsh Government Grant relating to changes to the sleep-in allowances and national living wage which we have been required to meet	198
Learn Dis - Adult Respite Care	1,029	-812	948	-812	-81	Staff vacancies	-50
Learn Dis - Day Services	3,287	-285	3,640	-302	335	Work continuing to promote independent living and reduce cost of care packages accordingly. Performance data shows trend for demand increasing due to promoting independent living and demographic pressures and to control residential beds costs. Significant review underway with TIC team (Transform, Innovate, Change) to address.	117
Learn Dis - Transition Service	523	0	431	0	-91	Staff vacancies and transport costs	-91
Mental Health							
M Health - Private/Vol Homes	6,748	-2,807	6,449	-2,546	-38	Work continuing to promote independent living and reduce cost of care packages accordingly. Client group difficult to forecast costs as demand led at short notice and funding arrangements re Health contribution is difficult to forecast	59
Support							
Adult Safeguarding & Commissioning Team	1,211	0	1,302	0	91	Overspend on Deprivation of Liberty Standards (DoLS)	6
Regional Collaborative	1,099	-929	1,117	-1,012	-64	Former Delivering Transformation Grant (DTG) now forms part of the Revenue Support Grant (RSG) allocation. Regional team planned to deliver a number of projects that did not materialise in 2017-2018 eg evaluation of the Regional Partnership	3
Other Variances - Adult Services					-187		44
Homes & Safer Communities							
Public Protection							

**Department for Communities - Budget Monitoring Actual
Main Variances**

Division	Working Budget		Actual		EOY	Notes	Feb 18
	Expenditure	Income	Expenditure	Income	Variance for Year		Forecasted Variance for Year
	£'000	£'000	£'000	£'000	£'000		£'000
Food Safety & Communicable Diseases	347	0	320	-13	-39	Underspend in salaries £20k mainly due to reduced hours and income received from FSA of £12k	-18
Animal Welfare	71	-76	72	-50	27	Underachievement of licence fee income	27
Diseases Of Animals	33	-2	31	-50	-50	WG grant income received from Monmouthshire CBC as lead relating to markets/show visits 17/18 £40k and other income received £6k	-4
Trading Standards Services Management	117	-48	147	-36	43	Overspend in transport costs £8k, legal fees £15k and general supplies and services £8k and an underachievement of income £12k	-0
Food & Agricultural Standards & Licensing	119	-38	100	-39	-20	Underspend in analyst fees £11k and small underspend in salaries due to reduced hours £8k	-16
Civil Law	212	-5	169	0	-38	Underspend due to maternity plus a post being vacant earlier in the year	-26
Other Variances - Public Protection					-11		2

Department for Communities - Budget Monitoring Actual
Main Variances

Division	Working Budget		Actual		EOY	Notes	Feb 18
	Expenditure	Income	Expenditure	Income	Variance for Year		Forecasted Variance for Year
	£'000	£'000	£'000	£'000	£'000		£'000
Council Fund Housing							
Penybryn Traveller Site	128	-121	151	-77	68	Overspend in Premises Maintenance costs £21k and a reduction in Supporting People grant received £47k	-0
Temporary Accommodation	445	-101	460	-87	30	Underachievement of Housing Benefit income against budget £24k plus overspend in supplies and services	5
Other Variances - Council Fund Housing					-5		30
Leisure & Recreation							
Millenium Coastal Park	250	-34	234	-36	-18	Minor underspends in a number of budget headings	-6
Burry Port Harbour	211	-165	183	-120	17	Income shortfall from mooring	-16
Discovery Centre	98	-103	107	-102	10	Agency costs	9
Pendine Outdoor Education Centre	488	-319	492	-340	-17	Increased income from Board & Accommodation	-12
Pembrey ski shop	0	-9	41	-24	25	Effect of reduced stock valuation on Revenue account	12
Pembrey Ski Slope	327	-253	375	-313	-12	Overachieving income re: new catering outlet	-15
Newcastle Emllyn Sports Centre	309	-122	333	-118	28	NCE management fee £23k re: 2016-2017 not accrued, income shortfall £5k	25
Carmarthen Leisure Centre	1,337	-1,209	1,394	-1,166	100	Staffing costs £14k, operational consumables £43k, underachieving income £43k	53
Sport & Leisure East	203	-49	193	-64	-25	In year staff vacancies	-13
Amman Valley Leisure Centre	736	-554	712	-625	-95	Increased income from Gym £53k and Swim £25k and in year staff vacancies £17k	-89
Gwendraeth Sports Centre	31	-4	40	-4	10	Numerous minor premises overspends	-2
Sport & Leisure General	825	-59	806	-73	-32	In year staff vacancies	30
Sport & Leisure South	178	-23	161	-32	-26	In year staff vacancies	-17
Llanelli Leisure Centre	1,165	-958	1,182	-959	17	Additional instructor costs	14
Outdoor Recreation - Staffing costs	76	-56	91	0	70	Under achievement of income target £55k, vehicle/plant £15k	56
Pembrey Country Park	681	-651	700	-630	39	Agency costs	52
Llyn Lech Owain Country Park	88	-28	150	-32	58	Planned health & safety expenditure £60k on Playground equipment	51
Carmarthen Library	411	-30	394	-39	-27	In year staff vacancies	2
Ammanford Library	261	-17	222	-22	-43	In year staff vacancies	-6
Llanelli Library	458	-27	437	-36	-31	In year staff vacancies	-2
Community Libraries	221	-10	186	-8	-34	In year staff vacancies	-6
Libraries General	1,006	-2	1,191	-79	108	Planned overspend on premises maintenance £75k and computer Hardware/Software £21k and numerous minor overspends in Supplies £12k	3

Department for Communities - Budget Monitoring Actual
Main Variances

Division	Working Budget		Actual		EOY	Notes	Feb 18
	Expenditure	Income	Expenditure	Income	Variance for Year		Forecasted Variance for Year
	£'000	£'000	£'000	£'000	£'000		£'000
Parc Howard Museum	59	-8	92	-8	34	Staffing increase to move away from lone working £12k, plus consultant / design services £22k	19
Museums General	188	0	175	0	-13	In year staff vacancies	-25
Archives General	126	-2	114	-4	-14	Various minor underspends in Staff and Supplies	-12
Arts General	65	0	53	-2	-14	Grants £9k and Projects & Activities £5k	-6
St Clears Craft Centre	94	-33	111	-36	14	Operational consumables - to kit out café	14
Laugharne Boathouse	156	-97	184	-110	16	Employee costs not budgeted	24
Y Ffwrnes	784	-385	906	-382	125	Overspend on Fees for productions £95k and staffing £23k, minor overspends in supplies £7k	29
Entertainment Centres General	374	-45	276	-33	-86	In year staff vacancies	2
Leisure Management	282	0	265	0	-17	Numerous minor underspends in Supplies and Travel	1
Other Variance - Leisure & Recreation					-10		1
Grand Total					-53		124

**Corporate Services Department
Budget Monitoring - Actual**

Division	Working Budget				Actual				EOY Variance for Year £'000	Feb 18 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000		
Financial Services	4,844	-2,232	-2,248	364	4,318	-1,926	-2,248	143	-221	-91
Revenues & Financial Compliance	4,589	-1,642	-1,635	1,313	4,403	-1,721	-1,635	1,047	-266	-277
Other Services	70,048	-47,288	-563	22,197	72,814	-49,885	-563	22,367	170	-22
GRAND TOTAL	79,482	-51,162	-4,446	23,873	81,535	-53,532	-4,446	23,556	-317	-389

**Corporate Services Department - Budget Monitoring Actual
Main Variances**

Division	Working Budget		Actual		EOY Variance for Year £'000	Notes	Feb 18 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Expenditure £'000	Income £'000			
Financial Services							
Accountancy	1,665	-302	1,579	-356	-140	Vacant Posts and additional receivership income	-79
Grants and Technical	277	-97	253	-57	15	Lower than anticipated recovery of staffing costs	12
Payroll	555	-334	509	-341	-52	Part year vacant posts	-0
Payments	486	-83	445	-79	-36	Part year vacant posts	-7
Revenues & Financial Compliance							
Procurement	515	-5	446	-5	-68	Vacant post	-34
Audit	610	-21	480	-40	-149	Vacant posts	-127
Business Support Unit	81	0	66	0	-15	Staff member reduced hours	-12
Corporate Services Training	55	0	27	-2	-30	Fewer training opportunities taken up	-1
Other Services							
Bank Charges	63	0	50	0	-13	Saving from Bank Tender	-11
Miscellaneous Services	7,065	-112	7,212	-88	171	Projected overspend due to cost of sales of assets being charged to revenue and purchase of Ammanford Hub.	265
Other Variances					2		-394
Grand Total					-317		-389

Department for Education & Children
Budget Monitoring - Actual

Division	Working Budget				Actual				EOY Variance for Year £'000	Feb 18 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000		
Director & Strategic Management	896	0	-67	829	743	-1	-67	675	-154	-137
Education Services Division	117,462	-1,701	22,921	138,682	141,532	-25,269	22,921	139,185	502	453
Strategic Development	9,273	-7,505	1,612	3,380	9,051	-7,208	1,612	3,455	75	19
School Improvement	4,143	-1,842	849	3,150	4,292	-2,081	849	3,061	-90	-84
Learner Programmes	5,100	-3,980	1,052	2,172	5,061	-3,951	1,052	2,162	-10	-1
Children's Services	22,891	-6,526	3,922	20,287	23,552	-7,347	3,922	20,127	-160	12
GRAND TOTAL	159,766	-21,554	30,289	168,501	184,233	-45,857	30,289	168,664	164	262

**Department for Education & Children - Budget Monitoring Actual
Main Variances**

Division	Working Budget		Actual		EOY Variance for Year £'000	Notes	Feb 18 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Expenditure £'000	Income £'000			
Director & Strategic Management							
Director & Management Team	896	0	743	-1	-154	Part year vacant posts £54k. Increased budget £100k relating to transfers from other areas of the department in readiness to meet a departmental efficiency in 2018-19.	-137
Education Services Division							
School Redundancy & EVR	1,838	0	2,326	0	488	Budget utilised on existing commitments. Schools are supported and challenged on staffing structure proposals.	494
School Modernisation	94	-5	63	-35	-61	Closed school R&M /Grounds maint £60k, Energy £27k. NNDR Valuation Office have recently revised the valuation basis for closed schools £-153k.	-28
Early Years Non-Maintained Provision	469	0	363	0	-107	Reduced take-up of 10 hours per week free entitlement for 3 year olds in non-maintained settings.	-95
Special Educational Needs	2,908	-1,484	3,135	-1,457	254	Additional statementing costs within small schools £123k. Recent agreement and settlement of outstanding costs for four out of county complex individual cases £96k. Additional repair and maintenance cost relating to attached units £35k.	131
Education Other Than At School (EOTAS)	1,974	-212	2,064	-329	-27	Part year vacant post	-33
Sensory Impairment	362	0	349	0	-13	Part year vacant post	-12
Educational Psychology	898	0	869	-11	-39	Part year vacant posts	-29
Strategic Development							
Business Support	448	0	403	-0	-45	Part year vacant posts	-40
Participation	89	0	68	0	-21	Part year vacant post	-20
School Meals & Primary Free Breakfast Services	7,959	-7,143	7,823	-6,858	148	Additional responsive maintenance works £33k, reduced uptake of meals, loss of sales due to adverse weather and greater than anticipated inflationary food costs £115k.	89
School Improvement							
National Model for School Improvement	1,154	-56	1,204	-175	-70	Part year vacancies -£60k and utilisation of grant enabling core budget to support other pressures -£10k	-57
Welsh Language Support	474	-176	500	-223	-20	Part year vacant post	-15

Department for Education & Children - Budget Monitoring Actual
Main Variances

Division	Working Budget		Actual		EOY Variance for Year £'000	Notes	Feb 18 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Expenditure £'000	Income £'000			
Learner Programmes							
Music Services for Schools	1,083	-984	1,230	-961	169	Reduced take-up of school Service Level Agreements (SLA), due to school budgetary pressures.	170
Families First Grant (Youth)	674	-654	657	-654	-17	Part year vacant post	-17
Behaviour Management	141	0	68	0	-73	Vacant post for Behaviour and Wellbeing manager	-75
Youth Offending & Prevention Service	1,628	-785	1,569	-829	-103	Proceeds from sale of vehicles -£18k, additional staffing recharge to Youth Justice Board grant £-18k. Spending on supplies and services prioritised -£67k	-92
Adult & Community Learning	431	-416	422	-392	15	Fewer learners than projected in Term 2	12
Children's Services							
Commissioning and Social Work	6,479	-20	6,590	-224	-93	High Legal costs projected due to a high number of cases £187k additional premises costs £17k, travelling costs £41k. This is offset by staff recharges, secondment and part year vacancy savings -£322k, additional income -£9k and savings supplies and services costs -£7k	20
Corporate Parenting & Leaving Care	1,263	-418	1,272	-548	-120	Utilisation of grant enabling core budget to support other pressures	-91
Fostering Services & Support	3,696	0	3,753	-116	-59	Utilisation of grant enabling core budget to support other pressures	36
Adoption Services	524	-56	608	-158	-18	Fewer families receiving Boarding out payments than previously forecasted	-16
Out of County Placements (CS)	739	-54	830	-3	142	More use of independent care agencies that are more expensive to use due to a lack of in house placements including 3 young people being accommodated out of county due to their complex needs requiring 24 hour support.	89
Short Breaks and Direct Payments	519	-30	560	-118	-47	Utilisation of grant enabling core budget to support other pressures	-20
Flying Start Grant	3,614	-3,607	3,544	-3,523	15	Ineligible costs - audit fees	10
Families First Grant	1,904	-1,698	1,976	-1,798	-28	Utilisation of grant enabling core budget to support other pressures	0
Family Aide Services	212	0	170	0	-42	Part year vacant posts	-44
Other Family Services incl Young Carers and ASD	424	-230	398	-270	-66	Utilisation of grant enabling core budget to support other pressures	-64
Out of Hours Service	144	0	205	0	61	Currently managed within Childrens Services with increasing demand on adult mental health. Service has been realigned and will be transferring to Adult services during 2018/19	21
Garreglwyd Residential Unit	541	-159	667	-155	130	Additional staffing costs to cover periods of sickness and a young person being moved in which reduces the out of county placement costs.	55
Education Welfare	409	0	397	-31	-44	Utilisation of grant enabling core budget to support other pressures	-21
Other Variances					10		41
Grand Total					164		262

**Environment Department
Budget Monitoring - Actual**

Division	Working Budget				Actual				EOY Variance for Year £'000	Feb 18 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000		
Buisness Support & Performance	-136	-35	382	211	-159	-100	382	123	-88	-48
Waste & Environmental Services	23,948	-7,120	4,113	20,942	23,839	-6,915	4,113	21,037	95	1
Highways & Transportation	49,269	-30,791	10,145	28,623	49,623	-30,960	10,145	28,809	185	402
Property	36,665	-35,077	5,985	7,574	37,502	-36,117	5,985	7,370	-204	-2
Planning	3,938	-2,322	1,408	3,025	3,693	-2,015	1,408	3,086	62	94
GRAND TOTAL	113,685	-75,344	22,034	60,375	114,498	-76,107	22,034	60,425	50	447

Environment Department - Budget Monitoring Actual Main Variances

Division	Working Budget		Actual		EOY Variance for Year £'000	Notes	Feb 18 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Expenditure £'000	Income £'000			
Buisness Support & Performance							
Business Support	-236	0	-280	-35	-78	All posts budgeted at top of grades in recent re-alignment ; and vacant posts during year	-49
Operational Training	2	-35	-8	-37	-12	Income generated higher than expected for the year	0
Waste & Environmental Services							
Ammanford Cemetery	42	-8	28	-9	-16	Reduced annual re-instatement works needed following testing procedures due to previous re-instatement to specification	-6
Public Conveniences	602	-24	574	-15	-18	Savings due to conclusion of 'Asset transfer' of several P.C's to Town and Community Councils	-2
Green Waste Collection	250	-110	286	-112	34	The green waste collection service is not yet self-financing.	34
Grounds Maintenance Service	4,507	-2,700	4,381	-2,488	86	Provision made for maintenance payments for next 2 years	0
Closed Landfill Sites Nantycaws	75	0	45	0	-30	Reduced licence fee premiums from NRW and reduced operational activity that reflects the reduction in environmental risks associated with leachate control and treatment as a result of the sustained success of the new leachate treatment plant.	-25
Closed Landfill Sites Wernddu	52	0	67	0	15	Due to additional pumping of leachate to prevent pollution of local watercourse and failure of submersible pumps	0
Highways & Transportation							
Civil Design	958	-1,330	999	-1,410	-39	Additional income through greater productivity and additional staff sourced through framework secondment.	-26
Transport Strategic Planning	373	0	343	0	-31	Additional income from grant schemes	-32
Passenger Transport	4,004	-2,523	4,681	-3,224	-24	Tender and service efficiencies.	-48
School Transport	10,420	-979	10,072	-919	-288	Service efficiencies	23
Car Parks	1,935	-3,311	2,077	-3,003	450	£36k efficiency has not been delivered due to major works in the car parks where it was proposed to change short/long term bays; Unachievable income target as the income target is increased every year but parking fees have not been increased; PCN income also lower than anticipated; Increased winter maintenance costs due to adverse weather conditions.	466
Nant y Ci Park & Ride	75	-31	88	-32	12	Increased winter maintenance costs due to adverse weather conditions.	11
School Crossing Patrols	134	0	153	0	19	Additional demand	0
Bridge Maintenance	694	0	686	-10	-18	Vacant post - 'Assistant Structures Engineer' from August 2017.	-23
Highway Maintenance	14,820	-7,410	11,562	-3,993	159	Increased winter maintenance	67
Highway Lighting	2,360	-1,130	3,108	-1,906	-28	Increased recharges to SWTRA through Western area works Partnership	0
Public Rights Of Way	194	-11	154	-10	-39	Underspend due to vacant posts during the year	-39

Environment Department - Budget Monitoring Actual Main Variances

Division	Working Budget		Actual		EOY Variance for Year £'000	Notes	Feb 18 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Expenditure £'000	Income £'000			
Property							
Carbon Reduction Programme	271	0	151	0	-120	The budget forecast for the Carbon Reduction Commitment is based on previous performance adjusted to take account of any adverse weather conditions which can impact significantly on energy consumption.	0
Building Maintenance Operational	22,861	-24,476	24,021	-25,426	211	Under recovery of surplus target from internal recharges, to be adjusted in fee arrangements for 2018/19	154
Building Maintenance Business Unit	1,858	-1,622	1,922	-1,669	16	Under recovery of internal recharges	0
Strategic Asset Management Business Unit	693	-80	627	-97	-83	Vacant posts	-59
Corporate Property Maintenance	599	0	477	0	-123	20% reduction in the amount of responsive repairs due to demand and a reduced number of weather related repairs.	0
Building Cleaning	3,622	-3,522	3,540	-3,478	-38	Reduction in materials and equipment used resulting in reduced repair and maintenance costs, due to a change in cleaning procedures.	0
Operational Depots	377	0	389	0	12	Overspend due to expenditure on feasibility studies at Nantglas.	0
Administrative Buildings	3,326	-687	3,322	-724	-41	Lower energy costs due to investment in energy related schemes, to be utilised in 18/19 on running costs for the new occupation of Building 4 at St David's Park.	0
Industrial Premises	613	-1,360	588	-1,364	-30	Additional income from very high occupancy levels	-89
Planning							
Planning Admin Account	48	-3	214	-235	-65	Reduced expenditure £57k to partly offset under-achievement of Planning Application Fee income. Also over-achievement of Street naming and numbering income £8k.	-73
Building Control - Other	230	0	216	-7	-21	Underspend against various expenditure headings £14k and also income generated from carrying out safety and fire risk assessments £7k	-15
Minerals	358	-188	282	-157	-45	Underspend mainly due to staff vacancies and staff being budgeted at top of scale, but actually being employed on lower points.	-33
Development Management	1,580	-1,251	1,470	-878	264	Ongoing shortfall in income	269
South Wales Regional Aggregates Working Party (E)	50	-50	31	-50	-19	2016/17 underspend £17k was held in reserves, pending WG confirmation that specific outcomes have been achieved and that there will be no clawback of grant. This has now been confirmed, so surplus released back into revenue account. WG have now also confirmed 2017/18 specific outcomes have been achieved and that there will be no clawback of grant £2k.	-17

**Environment Department - Budget Monitoring Actual
Main Variances**

Division	Working Budget		Actual		EOY	Notes	Feb 18
	Expenditure	Income	Expenditure	Income	Variance for Year		Forecasted Variance for Year
	£'000	£'000	£'000	£'000	£'000		£'000
Waste planning monitoring report (E)	25	-25	-7	-25	-32	2016/17 underspend £16k was held in reserves, pending WG confirmation that specific outcomes have been achieved and that there will be no clawback of grant. This has now been confirmed, so surplus released back into revenue account. WG have now also confirmed 2017/18 specific outcomes have been achieved and that there will be no clawback of grant £16k.	-16
Other Variances					11		-24
Grand Total					50		447